RDS Mission

To support the research growth of the University by increasing the competitiveness of proposals submitted by investigators seeking external funding

• Technical writing and editing
• Interpreting and applying the requirements and proposal conventions of major funders, funding programs, and funding opportunity announcements
• Knowledge of grantsmanship strategies
• Project management
• Familiarity with UConn/UConn Health research capacities, faculty, resources, and systems
Services Offered

- Internal Funding Opportunities
- Proposal Editing and Proofreading
- Large and Complex Proposal Development
## Proposal editing and proofreading

<table>
<thead>
<tr>
<th>Service</th>
<th>Description</th>
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<tbody>
<tr>
<td>Consultation with an RDS team member</td>
<td>Discuss funding opportunities, fit with faculty projects, and availability of other resources</td>
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<tr>
<td>Brief review of an early proposal draft</td>
<td>A basic review of early work to make sure a proposal is heading in the right direction for a particular funder</td>
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<tr>
<td>In-depth review of a completed draft</td>
<td>A full review of a mature proposal with an eye towards funder requirements, logical flow of the narrative, and grantwriting best practices.</td>
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<tr>
<td>Proofreading Services</td>
<td>Review of proposal by an experienced editor with an eye towards catching and correcting typos, formatting errors, or minor grammatical issues</td>
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<td>Grant Review or Revision by Hanover Research—</td>
<td>The grantwriting consultants at Hanover Research have expertise that augments and extends the capacity of our RDS team. They provide training webinars for the OVPR, and we call on them to assist with proposals when extra support or an outside perspective is needed.</td>
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Complex Proposal Development Support

Mid-scale ($1M+) and Large/Complex ($5M+) proposals

- Planning support – review of funding opportunity (proposal requirements), analysis of funding agency expectations, establishing proposal development timeline
- Organizational – coordination among research team, external partners, administrative staff, etc.; tracking progress towards proposal completion; keeping process on track.
- Writing and editing – document review, writing support as needed (generally non-scientific sections)
- Document management – coordinate with PI, research team, and budget and administrative support staff
RDS Proposal Priorities

• Any UConn/UCH faculty member who is applying for external research or scholarship funding at any budget level may request support from RDS.

• Projects are scheduled as first-come, first-served.
  • If multiple requests are received for the same time period, RDS will prioritize large proposals ($1M+) and those that align with institutional priorities.

• Proposals do not need to be complete to receive feedback.

• RDS support is available at no charge to faculty!
Proposal Timelines

• Please request support as soon as possible in your proposal development process so that we can schedule your project.

• We recommend the following timelines:
  • Large and complex proposals: Ideally at least 12 weeks prior to SPS deadline; support will only be scheduled for requests made at least 6 weeks prior to SPS deadline
  • In-depth proposal review: At least 4 weeks prior to SPS deadline
  • Proofreading: 1-2 weeks prior to SPS deadline
The RDS Resource Library is a NetID-protected repository, accessible to UConn faculty, staff, and students, that contains materials valuable for grantseekers, including:

- **Grantwriting Training and Workshop materials:**
  - Handouts, slide decks, and video recordings from past OVPR-sponsored grantwriting training events and webinars.

- **Research Environment Statements:**
  - Collection of documents that can be used as a starting point for describing UConn resources/facilities within research proposals.
How to access our services

http://s.uconn.edu/ovpr-rds

OR

Email ovpr-rds@uconn.edu
Thank you!

Any questions?

Email us: ovpr-rds@uconn.edu